

Center Name: La Petite Academy Inc 7289		Address: 2800 Southern Blvd Rio Rancho, NM 87124			Phone: (505)892-4644		
License Number: 11820	Issue Date: 02/1/2017	Expiration Date: 06/8/2017	Type: 5 Star FOCUS Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	97	Under Age 2:	11	Night Care:	0	Playground:	108
		Over 2:	33	Under 2:	5		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:00	06:00	06:00 AM	06:00 AM	06:00 AM	Closed	Closed
Closing Times:	06:30 PM	06:30 PM	06:30 PM	06:30 PM	06:30 PM		
# of Classrooms: 5	Purpose: Annual		Date: 04/08/2017		Time: 09:45 AM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. (Pe-K room) Regulation: 8.16.2.21B(3)(c) <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Date to be Completed: 05/07/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.22 A ADMINISTRATION RECORDS	Non-compliance
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Center Name: La Petite Academy Inc 7289	License Number: 11820	Date: 04/08/2017
Administrative Requirements		
<p><u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the guidance policy. Regulation: 8.16.2.22A</p> <p><u>Corrective Action Plan</u> The center will post the missing item. Date to be Completed: 05/07/2017</p>		
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected	
8.16.2.22 C POLICY AND PROCEDURES	Compliance	
8.16.2.22 D FAMILY HANDBOOK	Not Inspected	
<p>8.16.2.22 E CHILDREN'S RECORDS</p> <p><u>Deficiencies</u> Of the 20 children's records reviewed, 4 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.22E(1)(e)</p> <p><u>Corrective Action Plan</u> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. Date to be Completed: 05/07/2017</p> <p><u>Deficiencies</u> Of the 20 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information. Regulation: 8.16.2.22E(2)(b)</p> <p><u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file. Date to be Completed: 05/07/2017</p> <p><u>Deficiencies</u> Of the 20 children's records reviewed, 3 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information. Regulation: 8.16.2.22E(2)(c)</p> <p><u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file. Date to be Completed: 05/07/2017</p>	Non-compliance	
8.16.2.22 F PERSONNEL RECORDS	Non-compliance	

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Administrative Requirements

Deficiencies

From the review of staff records, it was determined that 2 out of 6 staff records does/do not include signed acknowledgement that the center's disaster preparedness plan and fire evacuation plan were reviewed.

Regulation: 8.16.2.22F(1)(P)

Corrective Action Plan

The center will have staff complete the required acknowledgement and will retain on file.

Date to be Completed: 05/07/2017

Deficiencies

From the review of staff records, it was determined that 4 out of 6 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Regulation: 8.16.2.22F(1)(n)

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Date to be Completed: 05/07/2017

8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected
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Personnel & Staffing

8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
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8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Compliance
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<p>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</p> <p><u>Deficiencies</u></p> <p>The center failed to post the capacity for each activity/interest area. 2 out of 5 classrooms failed to post the capacity for each activity/interest area. (Twos room, School age room)</p> <p>Regulation: 8.16.2.23 C (2)(b)</p> <p><u>Corrective Action Plan</u></p> <p>Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC</p> <p>Date to be Completed: 05/07/2017</p>	Non-compliance
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Services & Care of Children

<p>8.16.2.24 A GUIDANCE</p> <p><u>Deficiencies</u></p> <p>Of the 20 children's records reviewed, 2 is/are missing a signed parent or guardian acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.</p> <p>Regulation: 8.16.2.24A(1)</p> <p><u>Corrective Action Plan</u></p> <p>The center will review all children's records to ensure a signed parent or guardian acknowledgement is on file.</p> <p>Date to be Completed: 05/07/2017</p>	Non-compliance
8.16.2.24 B NAPS OR REST PERIOD	Compliance

Center Name: La Petite Academy Inc 7289	License Number: 11820	Date: 04/08/2017
Services & Care of Children		
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Compliance
8.16.2.24 D DIAPERING AND TOILETING		Compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS		Compliance
8.16.2.24 K SWIMMING, WADING AND WATER		Not Inspected
8.16.2.24 L FIELD TRIPS		Not Inspected
Food Service		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION Deficiencies The center does not have the written permission of parents or guardians; directions from the prescribing physician to administer medication. (Benadryl, Epi-pen) Regulation: 8.16.2.26C(2) Corrective Action Plan Written permission and instructions for administration from the prescribing physician will be obtained from parents/guardians prior to administering any prescription or non-prescription medication. Date to be Completed: 05/07/2017 Deficiencies When medication is no longer needed, it is not returned to the parents or guardians or destroyed but it remains in the center. (Glucose) Regulation: 8.16.2.26C(5) Corrective Action Plan Medication no longer needed or expired will be returned to the parents or guardians or destroyed. Date to be Completed: 05/07/2017		Non-compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		Non-compliance

Center Name: La Petite Academy Inc 7289	License Number: 11820	Date: 04/08/2017
Health & Safety Requirements		
<p><u>Deficiencies</u> The vehicle used for transporting children does not have current registration. Bus 351 has expired sticker tabs, however the registration is current. Regulation: 8.16.2.28H</p> <p><u>Corrective Action Plan</u> current registration will be obtained. Program will not drive bus 351 until tabs are received. Date to be Completed: 05/07/2017</p>		
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING <u>Deficiencies</u> The premises in the Early Preschool area are not safe in that radio cord is accessible and not secured. Regulation: 8.16.2.29A(1) <u>Corrective Action Plan</u> The safety violation will be corrected and a system for routine safety inspection developed. Date to be Completed: 05/07/2017	Non-compliance	
8.16.2.29 B PEST CONTROL	Compliance	
8.16.2.29 C MECHANICAL SYSTEMS	Compliance	
8.16.2.29 D WATER AND WASTE	Compliance	
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL <u>Deficiencies</u> The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights above the exit door in the school age room was not operable. Regulation: 8.16.2.29E(2) <u>Corrective Action Plan</u> Emergency lighting will be installed. Date to be Completed: 05/07/2017	Non-compliance	
8.16.2.29 F EXITS AND WINDOWS	Compliance	
8.16.2.29 G TOILET AND BATHING FACILITIES <u>Deficiencies</u> The toilet room for 2 yr. old room(s) is missing toilet paper. Corrected on site. Regulation: 8.16.2.29G(2) <u>Corrective Action Plan</u> The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies. Corrected on site. Date to be Completed: 04/07/2017	Non-compliance	
8.16.2.29 H SAFETY COMPLIANCE	Non-compliance	

Center Name: La Petite Academy Inc 7289	License Number: 11820	Date: 04/08/2017
Buildings, Grounds & Safety		
Deficiencies The center failed to conduct an emergency preparedness practice drills for at least once a quarter. Regulation: 8.16.2.29H(1)		
Corrective Action Plan A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. Date to be Completed: 05/07/2017		
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.29 J PETS	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Kia Kennedy

04/08/2017

Angela Turner

04/08/2017

Surveyor: Kia Kennedy	Date	Facility Rep: DeAnn Lopez	Date
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